

SASKATCHEWAN COLLEGE OF PODIATRISTS
SATURDAY JUNE 23, 2007
MEETING OF COUNCIL
REGINA, SASKATCHEWAN

AGENDA

Old Business:

Matters arising from minutes

New Business:

1. Welcome New Member – Axel Rohrmann
2. Policy Statement – Reimbursement for Members of the College
3. Policy Statement – Use of Podiatry Titles
4. Policy Statement – Provision of Podiatry Care, Treatment or Service
5. Policy Statement – Infection Control Guidelines
6. Committees
7. Release of Information to External Agencies
8. HIPA for members
9. Minimum Standards of Practice
10. Orthotic Dispensing Guidelines
11. Quality Assurance Committee Subcommittees
12. New Member In-service
13. Fee Schedule
14. University of Saskatchewan Continuing Nursing Education
15. Website Changes
16. Registrar Protocol
17. SCOP Phone Number
18. SIAST foot care course
19. Dr. Hemendra Parmar Memorial Scholarship
20. Next Meeting Location

Meeting called to order at 13:20 CST

AS sat as Chair, HJ recorded minutes

New Member: Axel Rohrmann, to be initialed AR

Members Present: AS, HJ, SH, NP, TMW, AC, SR, AR

Old Business:

Matters arising from minutes

Motion: SH moved to adopt the minutes from last meetings, seconded by AS

Discussion: nil

Motion passed, minutes adopted and archived.

New Business:

1. Welcome New Member
SR introduces Axel Rohrmann as the new Podiatrist employed by the Regina Qu'Appelle Health Region who started in June, 2007. AR discusses his professional background. He was trained in South Africa, and was practicing in Singapore. SCOP members in attendance introduce themselves and welcome Dr. Rohrmann to the college.
2. Policy Statement – Reimbursement for Members of the College
Draft of Policy Statement (2007 – 005) reviewed.
Motion: SH moved to adopt the policy, seconded by NP
Discussion: nil
Motion passed
3. Policy Statement – Use of Podiatry Titles
Draft of Policy Statement (2007 – 006) reviewed.
Motion: TMW moved to adopt the policy, seconded by NP
Discussion: nil
Motion passed
4. Policy Statement – Provision of Podiatry Care, Treatment, or Service
Policy Statement (2007 – 004) amended to include additional description statements to clarify and reinforce the first description statement.
Motion: SH moved to adopted the amended policy, seconded by TMW
Discussion: nil
Motion passed
5. Policy Statement – Infection Control Guidelines
Policy Statement (2007 – 002) reviewed.
Motion: SH moved to amend the policy, seconded by TMW
Discussion: nil
Motion passed
6. Committees
Action: AS to task various committees with their roles and request them to set up protocols for committee operations, and appoint chairpersons to respond to council.
7. Release of Information to External Agencies
Action: AS to task Quality Assurance Committee:
 1. to make recommendations for what information may be released to various agencies regarding member registration status.
 2. to develop procedure for written consent.

8. HIPA for members
Action: AS to send Quality Assurance Committee the Dental privacy policy form, which he has permission to modify for Podiatry applications.
9. Minimum Standards of Practice
Action: SH to forward previous SAC minimum standards of practice documents to the Quality Assurance Committee.
10. Orthotic Dispensing Guidelines
Action: SH to forward previous SAC Orthotic Dispensing Guideline documents to the Quality Assurance Committee.
11. Quality Assurance Committee Subcommittees
Action: AS to task Quality Assurance Committee to strike up subcommittees for:
 1. Continuing Education
 2. Entrance Examination
 3. Pharmacology
12. New Member In-service
SH has recommended that a meeting or in-service be provided to newly licensed members to review provincial jurisprudence prior to starting practice. This introductory meeting can be arranged by the Registrar.
13. Fee Schedule
AS states he has received inquiries about fee guides. This is not a SCOP matter.
Action: AS to notify Ed Hauck, President of Saskatchewan Podiatry Association, that he has received inquiries for a Professional Fee Guide. The SPA can address these inquiries.
14. University of Saskatchewan Continuing Nursing Education
Joyce Beckett has resigned from heading U of S CNE.
Action: A letter of introduction from the SCOP President is to be sent to her replacement.
15. Website Changes
AC has taken the responsibility of updating SCOP website from AS. The original IT website designer is to provide some instruction on how to enter information into website.
16. Registrar Protocol
Registrar AC has developed protocol documents for the membership and licensure process.

17. SCOP Phone Number

NP states that the SAC phone number is still active at the Regina Family Foot Clinic.

Action: The voicemail at this number is to be reviewed, replied to as necessary, and cleared. This number is then to be forwarded to the SCOP mobile phone carried by AS. This number's listing in the phone book can be changed from SAC to SCOP.

18. SIAST Course

NP states that he and MD were contacted to give the labs for a foot care course provided at SIAST. They were asked to review and approve the course curriculum. The course was to be provided to LPNs at a cost of \$600. They could not approve such a curriculum because it involved the use of dremel carpentry tools and scalpels.

19. Dr. Hemendra Parmar Memorial Scholarship

The Scholarship cheque of \$1000 and letter of congratulations from the SCOP President was hand delivered by HJ to the parents of the recipient Marissa Abao on June 1, 2007 at the recipient's request.

20. Next meeting location

The next association meeting is to be held in Saskatoon, SK on Saturday 1:00pm September 22, 2007. Location to be announced. Setting up committee meetings on the same day and location will be investigated.

Motion: NP moved to adjourn meeting, seconded by SH

Discussion: None

Motion passed, Meeting adjourned at 16:17 CST.